



Operating Agreement

Effective January 1, 2025

Mission Statement: To honor and provide assistance to veterans whose service for our nation has protected the freedoms we love and cherish.

Purpose of Operating Agreement:

- To convey to the membership of the GlenLakes Veterans and Friends Association (GLVFA) what is expected of the Officers and Board Members
- To provide GLVFA with a “road map” for conducting business

Purpose: The GLVFA is a 501(3)(c) non-profit association dedicated to serving the needs of veterans and their families, principally located in the surrounding counties. Specifically focus on those living within the GlenLakes Community. The GLVFA plans and executes various fundraising events, particularly an annual golf tournament. Funds raised from these events are bundled into monetary grants awarded annually to organizations that support veterans and/or their families in the surrounding counties.

Membership: The GLVFA is comprised of veterans and those who support veterans (friends) residing within the GlenLakes Community and the surrounding area. There is no membership fee to be a member.

Meetings: The GLVFA meets on the first Thursday of each month except July and August at the GlenLakes Clubhouse. In addition, there are two “R&R” (Rest and Recuperation) social meetings annually.

Events: The GLVFA conducts two patriotic events at the GlenLakes Veterans Memorial: Memorial Day Flag Raising and Veterans Day Honoring Veterans events. These events also aid in raising funds to support memorial maintenance.

Annual Meeting: Each December, the Chairman will call to order an Annual Meeting. At this meeting:

- The Chairman will announce the nominations for Officers and Directors whose term limits are about to expire at the end of the respective calendar year. The membership will provide a voice vote to confirm or exempt the selection of the nominees to the positions for which they were nominated
- The Treasurer will provide the membership with financial status of GLVFA
- A written report of the business meeting will be made available to regulatory authorities, if required

Officers and Board of Directors Positions:

Officers

Chairman – senior officer responsible for all activities within GLVFA

President – responsible for the operations of all GLVFA activities

Vice President – senior management representative on all projects and development of the GLVFA strategic communication platform

Treasurer – responsible for all financial activities within the GLVFA

Founding Members

Founding Members are available to provide guidance and counsel. They are not required to attend any Board Meetings. They may vote on matters concerning the Association, but only when present at a scheduled Board meeting.

Directors

Director – Membership

Director – At Large (A)

Director – Publicity

Director – At Large (B)

Director – Chaplain

Term Limits – *term limits may be extended upon Board approval.*

- Chairman and Vice President positions are two-year terms expiring at the end of each even-numbered year.
- President and Treasurer positions are two-year terms expiring at the end of each odd-numbered year.
- Director (IT/MIS), Director (Chaplain), and Director (At Large-A) have two-year terms expiring each even-numbered year.
- Director (Publicity) and Director (At Large-B) have two-year terms expiring on each odd-numbered year.
- Standing Committee Chairpersons have three-year terms, serve at will.

2025 Officer & Director Positions

Officers

Chairman – Dick Rowland
President – Curt Reilly
Vice President – Mike Cummings
Treasurer – Joan Rowland

Directors

Director – (Membership) - Jim Karam
Director – (Publicity) - Susan Starrett and Tim Neddy
Director – (Chaplain) – John Grove
Director – (At Large) – Mike Sulik
Director – (At Large) – Linn Craton

Standing Committees

Updated March 20, 2025

Annual Golf Outing

Chairperson – Dick Rowland

Memorial Committee

Chairperson – Denny Blum
Vice Chairperson – George Friel
Dicky Keane
Mike Sulik
Jim Ogurek

Grant Committee

Chairperson – Curt Reilly

Donor/Sponsor Committee

Chair – Linn Craton